



GUILDFORD  
BOROUGH

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**GUILDFORD BOROUGH COUNCIL**

**AUDIT OF ACCOUNTS**

**NOTICE OF PUBLIC INSPECTION RIGHTS**

Notice is given that from 3<sup>rd</sup> June 2024 to 12<sup>th</sup> July 2024 inclusive, between 8.30am and 4.00pm, any person interested may on reasonable notice inspect (subject to the restrictions set out below) and make copies of the accounts of the City Council for the year ended 31st March 2024 and all books, deeds, contracts, bills, vouchers and receipts relating thereto. Application should be made initially via email to [richard.bates@guildford.gov.uk](mailto:richard.bates@guildford.gov.uk) or in writing to Richard Bates, Strategic Director of Finance & S151, Millmead House, Millmead, Guildford, Surrey, GU2 4BB and the Documents requested will be emailed to the applicant, or otherwise made available for inspection by arrangement

Rights of Inspection do not entitle a person to:

Inspect or copy any part of a record or document containing information which is protected on the grounds of commercial confidentiality or require any such information to be disclosed in answer to any question.

Information is protected if its disclosure would prejudice commercial confidentiality, and there would be no overriding public interest in favour of its disclosure.

Inspect or copy any part of a record or document that contains personal information or require any personal information to be disclosed in answer to any question. Information is personal if it identifies a particular individual or enables a particular individual to be identified. For officers of the authority, information is personal where it relates specifically to a particular individual and is available to the authority for reasons connected with the fact that: - the individual holds or has held an office or employment under the authority, or - payments or [www.guildford.gov.uk](http://www.guildford.gov.uk) Guildford Borough Council Millmead House, Millmead, Guildford, Surrey GU2 4BB other benefits in respect of an office or employment under any other person are or have been made or provided to that individual by that body (including payments for ceasing to hold office or employment).

Notice is given that from 3<sup>rd</sup> June 2024 to 12<sup>th</sup> July 2024 inclusive, the Auditor, Paul Cuttle of Grant Thornton UK LLP, 30 Finsbury Square, London, EC2A 1AG, at the request of a local government elector for the Council's area, will give the elector or their representative an opportunity to question them about the accounts. Any such elector or their representative may make objections to the Auditor relating to any matter where the Auditor could take action, namely, to apply to the court for a declaration that an item in the accounts is unlawful and/or make a report in the public interest.



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Questions or notices of objections should be addressed to Paul Cuttle at [paul.cuttle@uk.gt.com](mailto:paul.cuttle@uk.gt.com). No objection may be made unless the Auditor has previously received written notice of the proposed objection and its grounds. A copy of such notice must be sent to Guildford Borough Council at the address below or by email to [richard.bates@guildford.gov.uk](mailto:richard.bates@guildford.gov.uk)

Dated 31st May 2024

Richard Bates,

Strategic Director of Finance & S151,

Millmead House,  
Millmead,  
Guildford,  
Surrey,  
GU2 4B