

Screening/Scoping Pro Forma

Section	Transportation		Officer responsible for the screening/scoping	Tim Pilsbury		
Name of Policy to be assessed	Car club		Date of Assessment	27/07/09	Is this a proposed new or existing policy/procedure/practice?	Existing
1. Briefly describe the aims, objectives and purpose of the policy/procedure/practice?	The scheme aims to remove cars from the road to reduce congestion.					
2. Are there any associated or specific objectives of the policy/procedure/practice? Please explain.	Encourage people to either get rid of their vehicle or not replace it when due as they will use the car club vehicle. Fits in with objectives of Local Transport Plan and Transport for Guildford.					
3. Who is intended to benefit from this policy and in what way?	Everyone is able to join the car club. Benefits are a reduction in traffic.					
4. What outcomes are wanted from this policy/procedures/practice?	Reduction in traffic and emissions.					
5. What factors/forces could contribute/detract from the outcomes?	Publicity – cost and reliability of other modes of transport – distance from vehicle location – availability of vehicles.					
6. Who are the main stakeholders in relation to the policy?	Residents around car club location.		7. Who implements the policy, and who is responsible for the policy?	Head of Operational Services Transportation Projects Manager		
8. Are there concerns that the policy <u>could</u> have a differential impact on racial groups?	Y	<input checked="" type="checkbox"/>				
What existing evidence (either presumed or otherwise) do you have for this?	Note: Do Streetcar have an Equalities policy?					

9. Are there concerns that the policy <u>could</u> have a differential impact due to gender?	Y	<input checked="" type="checkbox"/> N	
What existing evidence (either presumed or otherwise) do you have for this?	None.		
10. Are there concerns that the policy <u>could</u> have a differential impact due to disability?	<input checked="" type="checkbox"/> Y	<input type="checkbox"/> N	
What existing evidence (either presumed or otherwise) do you have for this?	Vehicles are not disability compatible. Note: Check with Streetcar on this.		
11. Are there concerns that the policy <u>could</u> have a differential impact due to sexual orientation?	Y	<input checked="" type="checkbox"/> N	
What existing evidence (either presumed or otherwise) do you have for this?	None.		
12. Are there concerns that the policy <u>could</u> have a differential impact due to their age?	Y	<input checked="" type="checkbox"/> N	
What existing evidence (either presumed or otherwise) do you have for this?	Subject to normal age limitations for drivers.		
13. Are there concerns that the policy <u>could</u> have a differential impact due to their religious belief?	Y	<input checked="" type="checkbox"/> N	
What existing evidence (either presumed or otherwise) do you have for this?	None.		

14. Are there concerns that the policy <u>could</u> have a differential impact due to them having dependants/caring responsibilities?	Y	<input checked="" type="checkbox"/>	
What existing evidence (either presumed or otherwise) do you have for this?	None.		
15. Are there concerns that the policy <u>could</u> have a differential impact due to them have an offending past?	Y	<input checked="" type="checkbox"/>	
What existing evidence (either presumed or otherwise) do you have for this?	This would be subject to the normal legislation for driving licences.		
16. Are there concerns that the policy <u>could</u> have a differential impact due to them being Transgender or transsexual?	Y	<input checked="" type="checkbox"/>	
What existing evidence (either presumed or otherwise) do you have for this?	None.		
17. Could the differential impact identified in 8-16 amount to there being the potential for adverse impact in this policy/procedure/practice?	Y	<input checked="" type="checkbox"/>	With regard to item 10, it is likely that this group will have their own vehicles.
18. Can this adverse impact be justified on the grounds of promoting equality of opportunity for one group? Or any other reason?	Y	<input checked="" type="checkbox"/>	

<p>Business improvement</p> <p>19. Is there any concern that there are unmet needs in relation to any of the above groups?</p>	Y	N	<p>The car club has been in operation for almost 2 years. There has been no evidence offered during that time that any group has concerns.</p>
<p>20. Does differential impact or unmet need cut across the equality strands (e.g. elder BME groups)?</p>	Y	N	
<p>21. If yes, should the full EIA be conducted jointly with another service area/contractor/partner/agency?</p>	Y	N	
<p>22. Is there a missed opportunity to improve your business in relation to any of the policies, procedures or practices to promote racial, gender, disability, age, sexual orientation, religion or belief equality?</p>	Y	N	

23. Should the policy proceed to a full equality impact assessment?	Y	<input checked="" type="checkbox"/>	
24. If No, are there any changes required to the policy to improve it around the equality agenda?	N	<input checked="" type="checkbox"/>	Opportunities for improvement may be identified through consultation with the various customer groups, especially disabled customers.

Signed
(completing officer)

Date: 27 July 2009

Signed
(Head of Section)

Date 27 July 2009

Countersigned
(HR representative)

Date August 2009