

Screening/Scoping Pro Forma

Section	Day Care Services	Officer responsible for the screening/scoping	Jimmy Robinson		
Name of Policy to be assessed	Equal Access Dial a Ride	Date of Assessment	16.06.08	Is this a proposed new or existing policy/procedure/practice?	Practice
1. Briefly describe the aims, objectives and purpose of the policy/procedure/practice?	<p>Guildford Dial-a-Ride is a demand responsive door-to-door transport service. The aim of the service is to promote the independence of residents who are unable to access mainstream transport services, in doing so providing access to a range of essential services and social activities.</p> <p>Dial-a-Ride is available to anyone, regardless of age, who is unable to access mainstream transport for a range of reasons including physical disability, mobility problem, debilitating health condition, sensory impairment, mental health issues, due to living in an isolated rural community etc.</p>				
2. Are there any associated or specific objectives of the policy/procedure/practice? Please explain.	To ensure that the service is accessible to all vulnerable adults across all wards of the borough, regardless of Age, Sexual Orientation, Race, Religion, Disabilities.				
3. Who is intended to benefit from this policy and in what way?	Older people and others living in the borough of Guildford whom are eligible to use the service.				
4. What outcomes are wanted from this policy/procedures/practice?	To provide older people and others with support in reducing social exclusion and isolation, maximizing the independence of anyone who wishes to access any essential services and other social activities. The service has the ability to respond flexibly to the needs and requirements of each individual.				
5. What factors/forces could contribute/detract from the outcomes?	The factors that detract from the outcomes is lack of awareness of the service and what it has to offer, the eligibility requirements of the service and the variety of transport requests received that can reduce the availability of the service to others.				

6. Who are the main stakeholders in relation to the policy?	Service Users, Members / Councillors, Staff, GBC, Statutory Contracted Partners.		7. Who implements the policy, and who is responsible for the policy?	Central Government initiates requirements and it's the responsibility of Guildford Borough Council and its Officers to implement it.
8. Are there concerns that the policy <u>could</u> have a differential impact on racial groups?		N	Please explain The service is accessible to all Individual who's needs can be accommodated	
What existing evidence (either presumed or otherwise) do you have for this?				
9. Are there concerns that the policy <u>could</u> have a differential impact due to gender?		N	The Dial – a – Ride service is accessible to both Male & Female users, Gender has no differential impact.	
What existing evidence (either presumed or otherwise) do you have for this?	The Dial – a – Ride service is used by both male and female users daily, Gender does not form part of the eligibility criteria.			
10. Are there concerns that the policy <u>could</u> have a differential impact due to disability?		Y N	Dial –a – Ride service is accessible to users based on the users self assessment under the following categories Over 60 Yrs old, Poor Mobility, Physical abilities, Mental health and capacity, long or short term ill health.	
What existing evidence (either presumed or otherwise) do you have for this?	The Dial a ride service is accessible to all irrespective of the nature of a person's disability; this can be evidenced through the self assessment process applied. More efforts are needed in making the literature available in different Languages, Bigger Text, Braille, Audio styles.			
11. Are there concerns that the policy <u>could</u> have a differential impact due to sexual orientation?		N	Sexual orientation does not form part of the eligibility / assessment process for accessing Dial a ride	
What existing evidence (either presumed or otherwise) do you have for this?	The Sexual Orientation of an individual is neither considered nor questioned throughout the assessment process; Meals are provided irrelevant of sexuality.			

<p>12. Are there concerns that the policy <u>could</u> have a differential impact due to their age?</p>	<p>N</p>	<p>Dial a Ride is accessible to all ages, although primarily is focused on older people as the need dictates.</p>
<p>What existing evidence (either presumed or otherwise) do you have for this?</p>	<p>The Service is currently accessed by all Age Groups</p>	
<p>13. Are there concerns that the policy <u>could</u> have a differential impact due to their religious belief?</p>	<p>N</p>	<p>In general a person's religion does not have any effect on a person using the Dial a Ride service.</p>
<p>What existing evidence (either presumed or otherwise) do you have for this?</p>	<p>Religion does not form any part of the assessment process</p>	
<p>14. Are there concerns that the policy <u>could</u> have a differential impact due to them having dependants/caring responsibilities?</p>	<p>N</p>	<p>Transport would be provided to both the person in need and the carer</p>
<p>What existing evidence (either presumed or otherwise) do you have for this?</p>	<p>At the point that a referral is assessed consideration is given to determine if a carer would be using the Dial a Ride service as part of the support required.</p>	
<p>15. Are there concerns that the policy <u>could</u> have a differential impact due to them have an offending past?</p>	<p>N</p>	<p>If a person has an offending past it would have no impact on a Service User receiving Dial-a-Ride.</p>
<p>What existing evidence (either presumed or otherwise) do you have for this?</p>	<p>This does not form part of the assessment process for Dial-a-Ride.</p>	
<p>16. Are there concerns that the policy <u>could</u> have a differential impact due to them being Transgender or transsexual?</p>	<p>N</p>	<p>The Dial-a-Ride service is accessible to both Male & Female users, Gender has no differential impact.</p>
<p>What existing evidence (either presumed or otherwise) do you have for this?</p>	<p>The Dial-a-Ride is delivered to both male and female users daily.</p>	

<p>17. Could the differential impact identified in 8-16 amount to there being the potential for adverse impact in this policy/procedure/practice?</p>		<p>Please explain</p> <p>N 10 More efforts are needed in making the literature available in different Languages, Bigger Text, Braille, Audio styles.</p>
<p>18. Can this adverse impact be justified on the grounds of promoting equality of opportunity for one group? Or any other reason?</p>		<p>Please explain for each heading (questions 8-16) on a separate piece of paper.</p> <p>N</p>
<p>Business improvement</p> <p>19. Is there any concern that there are unmet needs in relation to any of the above groups?</p>	<p>Y</p>	<p>Please explain</p> <p>The unmet need that I can determine is the poor way in which we are able to disseminate the information on the service, this needs to be addressed to make us more accessible to all the vulnerable adult groups whom require the service but are not clear on how to access the service, this possibly could be due to reduced communication methods, poor sight, reduced hearing.</p> <p>High potential for socially isolated individuals not known to Social Services, Health Authority, and the Third Sector.</p>
<p>20. Does differential impact or unmet need cut across the equality strands (e.g. elder BME groups)?</p>		<p>Please explain</p> <p>N</p>
<p>21. If yes, should the full EIA be conducted jointly with another service area/contractor/partner/agency?</p>		<p>Please explain</p> <p>N</p>

<p>22. Is there a missed opportunity to improve your business in relation to any of the policies, procedures or practices to promote racial, gender, disability, age, sexual orientation, religion or belief equality?</p>		<p>N</p>	
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			<p>24. If No, are there any changes required to the policy to improve it around the equality agenda?</p>		

Signed
(completing officer)

Date June 2008

Signed
(Head of Section)

Date June 2008

Countersigned
(HR representative)

Date October 2008